

Checklist

	Sent ✓	Comments
Proof of name change		
Marriage Certificate (from BDM)		
Government		
Driver's licence		
Car registration		
Passport		
Electoral roll		
Australian Taxation Office		
Medicare		
Council (for property owners)		
Centrelink		
Utilities		
Electricity provider		
Gas provider		
Water provider		
Communications		
Home phone account		
Mobile phone account		
Internet		
Pay TV		
Finance		
Bank accounts		
Credit Cards		
Store Cards		
Building Societies		
Investment accounts		
Mortgage		
Personal loans		
Share holdings		
Insurance		
Home / contents insurance		
Car insurance		
Health insurance		
Life insurance		
Income protection insurance		

Memberships		
Library memberships		
Gym membership		
Subscriptions		
Frequent Flyer membership		
Loyalty programs (eg FlyBuys)		
Video libraries		
Automobile Clubs		
Professional memberships		
Sporting associations		
Health		
Doctor		
Dentist		
Optometrist		
Ambulance subscription		
Specialists		
Employment & Education		
Your employer		
Australian Business Registrar (if you are a company director)		
Superannuation funds		
Alumni organisations		
High School		
Your children's school		
Other		
Your will		
Title Deeds office		
Real estate agent (if renting)		
Lawyer / Solicitor		
Accountant		
Tollway accounts (e.g. Citylink)		
Ebay & PayPal		
Myspace / facebook / LinkedIN		
Australian Organ Donor Register		
Vet		
Pet microchip company		
Voicemail		

Register at www.easynamechange.com.au and enter promo code **CHECKLIST** to get \$5 off any kit.

Name Change Tips

1. The first step should be to order your marriage certificate from Births, Deaths and Marriages first. Some government departments and financial institutions may insist on your BDM certificate, not the ceremonial certificate issued on the day of your wedding.
2. Get photo ID in your new name as soon as possible. Some companies accept updated photo ID as proof of name change.
3. Take some photocopies of your photo ID under your old name before changing. Driver licenses often need to be surrendered, so it can help to have a copy should you ever need to prove your old name.
4. Set aside a day to get all your name change notifications done at once. Name changes that drag out can occupy a lot of head space and cause problems if you need to prove your identity.
5. Set a deadline for your name change. Aim to get all your accounts, memberships and paperwork into your new name within a month of starting.

Special Offer

1. Register at www.easynamechange.com.au
2. Enter promo code **CHECKLIST** to save \$5 off any name change kit.
3. We'll provide ready to send name change notifications, forms and procedures for all your nominated companies. No need to do any calling around or name change research.